

Peters Township

WASHINGTON COUNTY

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COUNCIL

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Peters Township Safety Policy Statement

It is the policy of Peters Township to protect the safety and health of our employees. Injury and illness losses from accidents are needless, costly and completely preventable. The Peters Township Council has established a Workplace Safety Program that will help prevent injury and illness due to hazards. Employee involvement at all levels of the municipality is critical for us to be successful in this effort. To accomplish this task, a joint worker/management safety committee will be established. Its purpose will be to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in the workplace. This safety committee will assist Peters Township in making recommendations for change.

Management

Management's responsibility is the prevention of injury and illness accidents, because management is held accountable for all issues under the span of their control. Management provides direction and full support to supervision and employees regarding all safety and health procedures, job training, and hazard elimination practices. We must keep fully informed on safety and health issues throughout the municipality in order to constantly review the effectiveness of our safety and health program. We must also promote an environment that will encourage healthy life choices, as a healthy employee is better able to perform their jobs safely.

Supervision

Supervisors are directly responsible for supervising and training their workers. This includes proper procedures, work practices and safe methods to do the job. Supervisors must enforce municipal rules and take immediate corrective action to eliminate hazardous conditions and practices. They will not permit safety to be sacrificed for any reason. In addition, they will be held accountable for all safety and health issues.

Employees

Each employee, regardless of their position within the municipality is expected to cooperate in all aspects of the municipality's safety and health program. Some major points of our municipality's safety and health program include:

1. Accidents **must** be reported immediately to your supervisor.
2. Required personal protective equipment must be worn by all employees. **There are no exceptions.**
3. Hazardous conditions or other safety and health concerns **must** be reported to your supervisor immediately.
4. Employees participate in safety committee activities and support safety committee membership.
5. If everyone does their part by doing what is necessary to ensure workplace safety and health, we will all benefit.
6. No job is so important that we cannot take time to do it safely.
7. Recognizing that an employee's health condition impacts their ability to safely perform their jobs, all employees are encouraged to participate in Township sponsored wellness programs.

Safety Committee

The safety committee consists of management and employee representatives who have an interest in the general promotions of safety and health for Peters Township. The committee is responsible for making recommendations on how to improve safety and health in the workplace. They have been charged with the responsibility to define the problems and remove obstacles to accident prevention; to identify hazards and recommend corrective actions; to help identify employee safety training needs and establish accident investigation procedures for our municipality.

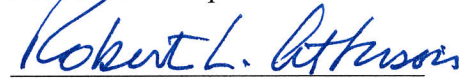
This policy statement has been formally adopted and approved by the Peters Township Council at a regular meeting held on Monday, May 9, 2011.

Attest:



Michael A. Silvestri
Township Manager

Peters Township



Robert L. Atkison
Chairman of Council