



Peters Township
PUBLIC WORKS
2025 ANNUAL REPORT

PETERS TOWNSHIP

Public Works Department

CONTENTS

2026 Director's Message	1	Turkeyfoot Rd Storm Water Repair	13
What is Public Works?	2	Groundhog Day Breakfast	14
The Many Faces of PW	3	Peterswood Park Soccer Field	15
Operation/Admin.	4	Peterswood Park Camera Upgrades	16
Vehicle Maintenance	5	Manor Way Connection	17
Storm Sewers	6	Fire Station 3 Beautification	18
Highway Maintenance	7	Crewcab Restoration	19
Parks Maintenance	8	Statistics	20
Snow and Ice	9		
Residential Leaf Collection	10		
Branch Pickup Service	11		
Library Ceiling Replacement	12		

2026 Director's Message



The Public Works Department had a productive and successful year, continuing its commitment to maintaining and improving Township infrastructure while supporting the needs of residents and other departments. Throughout the year, our staff completed a wide range of projects focused on safety, efficiency, and long-term planning.

In addition to routine maintenance of roads, parks, buildings, and facilities, the department undertook several improvement projects that enhanced public safety and accessibility. These included infrastructure upgrades, park improvements, expanded security measures, and roadway connections designed to improve emergency response times and community connectivity.

None of this work would be possible without the dedication, professionalism, and teamwork of the Public Works staff. Their willingness to take on additional responsibilities and work collaboratively with other Township departments ensures that projects are completed efficiently and to a high standard.

The Public Works Department remains committed to proactive planning and responsible stewardship of Township resources. We look forward to continuing to serve the community and building upon this year's accomplishments in the year ahead.

Jared A. Scott
Director of Public Works

WHAT IS PUBLIC WORKS?

OPERATIONS/ADMINISTRATION

The Public Works Operations and Administration Department is responsible for being the point of contact for residents. The department is responsible for preparing work orders for scheduled and emergency maintenance work, collecting, entering data, maintaining department records and files, and operations of the Fueling Station.

HIGHWAY MAINTENANCE

This Department is responsible for providing and maintaining a safe, well-kept transportation network throughout the Township. Department infrastructure maintenance responsibilities include all aspects of transportation such as roads, bridges, sidewalks, curb and gutter, street signs, and roadway striping.

STORM SEWERS

This Department is responsible for the maintenance, repairs and inspection of storm water assets within the Township and works to ensure storm infrastructure is working properly during storm events. This includes street sweeping, which prevents debris from entering the storm water system.

PARKS MAINTENANCE

The Parks Department is responsible for providing parks and recreational services for our residents and patrons. This includes keeping 7 Township parks landscaped, cleaned and groomed, over 3.5 miles of paved trails in working order, and all Township owned open space functioning properly and open to wildlife.

VEHICLE MAINTENANCE

The Fleet Department is responsible for the maintenance, repairs, replacement, and purchasing of over 100 pieces of equipment ranging from lawn mowers to Heavy Duty Trucks.

SNOW & ICE

The Public Works Department performs snow removal on 137 miles of roads, 21 of those contracted with PennDOT. The Department maintains a fleet of 13 fully equipped trucks with the normal response time to have all Township roads plowed and treated at least once within 6 hours.

The Many Faces of Public Works



Operations/Administration

Operations/Administration

The Public Works Operations and Administration Department is responsible for being the point of contact for residents. The department is responsible for preparing work orders for scheduled and emergency maintenance work, collecting, entering data, maintaining department records and files, and operations of the Fueling Station.

Peters Township's Mission, Vision, and Core Values provide the strategic framework that guides the Department of Public Works to achieve our planned projects and work programs throughout each year. Public Works serves the greater good of the community with strong leadership and dedicated employees. As we keep the growth of the community in the forefront of our mind. We set realistic goals for the evolution of the Township. We find harmony through shared values and ideas while cherishing the community we work and live in as well.



• Emergency Notifications

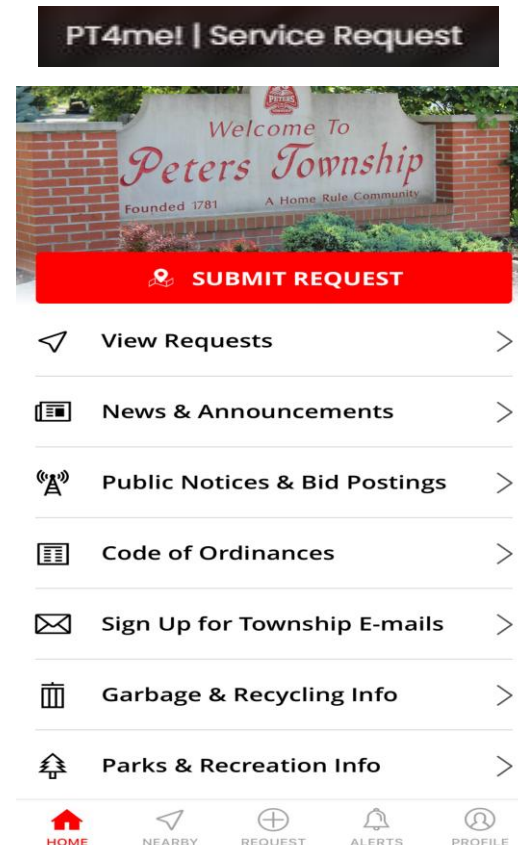
- Examples include life threatening incidents, missing persons, lockdowns

• Non-Emergency Community Alerts

- Examples include road closures, garbage delays, snow emergencies

• Community Information

- Examples include promotion of community events, event cancellations, blood drives



Contact Information

Public Works Building

750 Bebout Road
Venetia, PA 15367
Phone: 724-941-6161
Fax: 724-941-6075

Staff

Jared Scott

Public Works Director
jscott@peterstownship.com

Grant Loether

Foreman
gloether@peterstownship.com

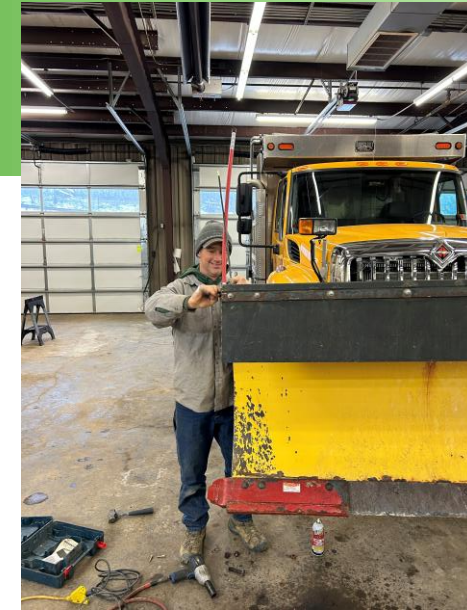
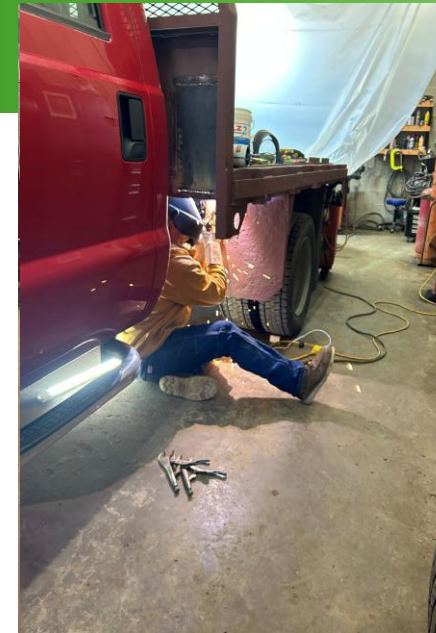
Jay Mizia

Park Maintenance Supervisor
parkmaintenancesupv@peterstowns-hip.com

Vehicle Maintenance

VEHICLE MAINTENANCE

The Vehicle Maintenance Department is responsible for the maintenance, repairs, replacement, and purchasing of over 100 pieces of equipment ranging from lawn mowers to Heavy Duty trucks. This Department also provides maintenance to vehicles in the Planning Department, Engineering Department, Police Department, and Park & Rec Department.



Scott Linz, MECHANIC



Storm Sewers

STORM SEWERS

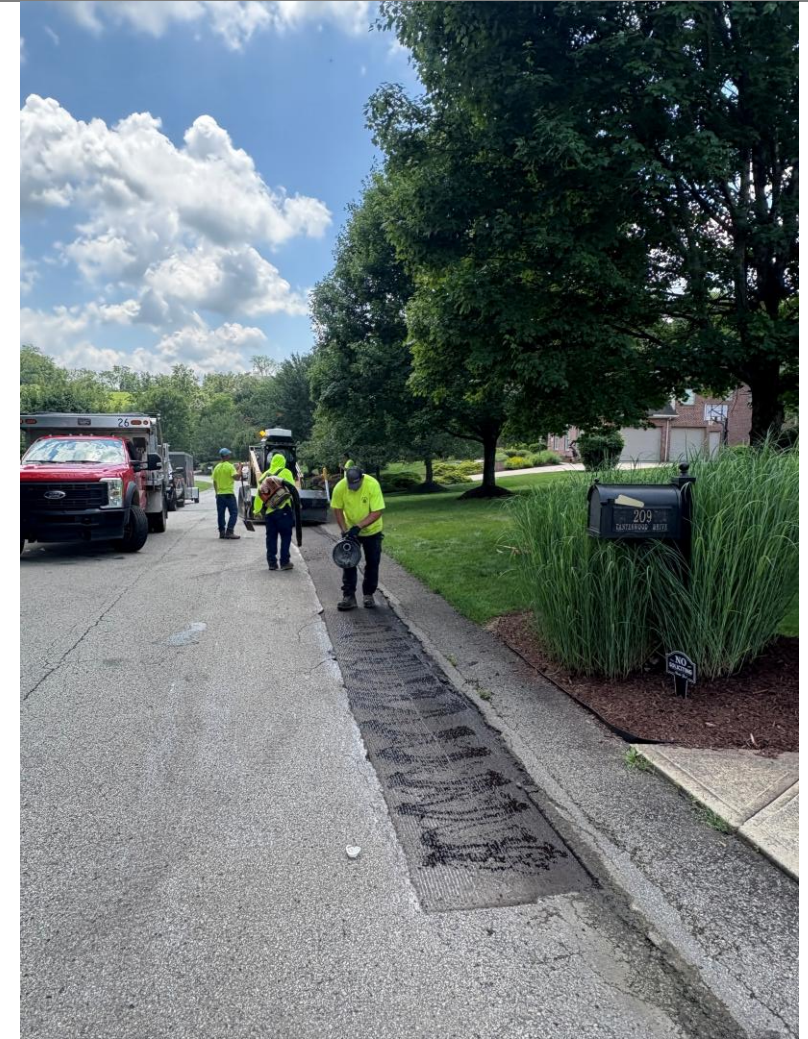
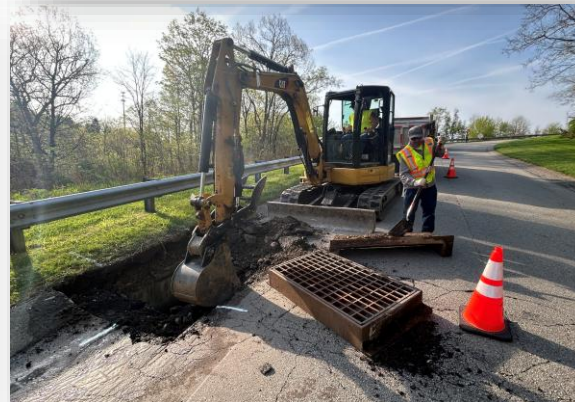
This Department is responsible for the maintenance, repairs and inspection of storm water assets within the Township and works to ensure storm infrastructure is working properly during storm events. This includes street sweeping, which prevents debris from entering the storm water system.



Highway Maintenance

HIGHWAY MAINTENANCE

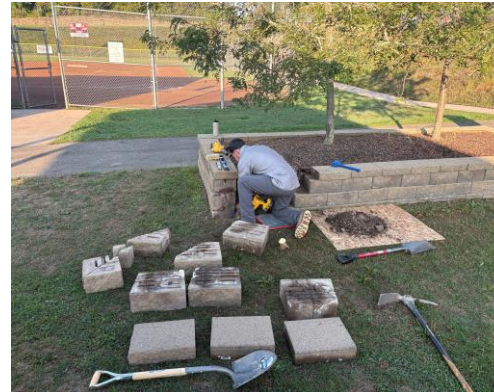
This Department is responsible for providing and maintaining a safe, well-kept transportation network throughout the Township. Department infrastructure maintenance responsibilities include all aspects of transportation such as roads, bridges, sidewalks, curb and gutter, street signs, and roadway striping.



Parks Maintenance

PARKS MAINTENANCE

The Parks Department is responsible for providing parks and recreational services for our residents and patrons. This includes keeping 7 Township parks landscaped, cleaned and groomed, over 3.5 miles of paved trails in working order, and all Township owned open space functioning properly and open to wildlife.



Snow & Ice

SNOW & ICE

The Public Works Department performs snow removal on 137 miles of roads, 21 of those contracted with PennDOT. The Department maintains a fleet of 13 fully equipped trucks with the normal response time to have all Township roads plowed and treated at least once within 6 hours.



Residential Leaf Collection

In 2025, The Public Works Department provided weekly Residential Leaf Vac Collection to 271 homes throughout the Township. The Program operated from October 20th to December 5th and approximately 1480 cubic yards of leaves were collected. These leaves are transported and dumped at the Municipal site to be composted and available to the residents in the Spring.



Spring 2026 Leaf Bags

•Public Works will pickup leaves in the spring on select Mondays in April. A listing of those days will be posted in early 2026. Leaves must be in paper leaf/lawn bags, and you must call Public Works ahead of time to schedule a pickup at 724-941-6161.



Peters Township 2025 Leaf Vacuuming Program



• **PLEASE USE THE COLOR CODED MAP AVAILABLE ON OUR WEBSITE TO DETERMINE YOUR SERVICE DAY ***

- ◆ Residents may purchase a 6-week season pass for 2025 by completing a Leaf Vacuuming Application. The fee for the pass is \$150 (cash or check made payable to Peters Township) and will not be prorated. Use the form below to register.
- ◆ Each week, the Public Works Department will service your residence on the day indicated on the color coded map available on our website. Please consult the map. Please have your leaves deposited at the curb the night before your scheduled day.

~ **The leaf vacuuming season consists of the six weeks listed below** ~

Week 1: October 20th - October 24th

Week 2: October 27th - October 31st

Week 3: November 3rd - November 7th

Week 4: November 10th - November 14th

Week 5: November 17th - November 21st

NO PICKUP WEEK OF THANKSGIVING

Week 6: December 1st - December 5th

- ◆ Streets with no turnaround or undersized cul-de-sacs are not eligible for this service. Please call the Peters Township Municipal Building at 724.941.4180 if you have a question on whether your street is eligible.

How should my leaves be arranged?

Leaves (no branches, grass clippings, mulch, etc.) are to be raked or moved to the curb and formed in a long row approximately four feet wide. The machinery that collects the leaves cannot reach any farther than four feet from the gutter-line or edge of the street.



*** Do Not Place Leaf Piles in the Street ***

Branch/Shrubbery Pickup Service



This Program operated from March 24th to October 6th on a bi-weekly schedule. The service was established to assist residents with the disposal of small amounts of yard waste not normally collected by Waste Management. Residents must adhere to certain requirements for Public Works to service your needs.

Requirements

You must adhere to certain requirements in order for the Public Works Department to service your needs. These requirements are:

- Branches, limbs and shrub trimmings should be cut into 4 to 6 foot lengths. These should be placed curbside in orderly piles, or tied into bundles. Large piles placed carelessly in large masses **will not** be accepted. It is not necessary to tie or bundle large piles or branches.
- Branches, limbs, and shrub trimmings **MUST be placed curbside by 7:00 a.m.** on the day of branch pickup.
- Public Works can accept up to a 6 inch in diameter branch; larger diameter branches cannot be accepted as they will not fit into the chipper.
- Items not accepted are: stumps, root balls, grass and garden clippings, fireplace sized logs, or short logs. These items will jam the chipping machine and the disposal site will not accept them.
- Public Works will remove the equivalent of what would fit into the back of a pick-up truck. The route driver can reject any stop if these guidelines are not followed.

Additional Information

You may reach the Public Works Department at 724-941-6161. If after regular business hours, please leave a message with your name, phone number, and address that you wish a pick up to be scheduled.

2025 Yard Waste	Stops
Mar 24	21
Apr 7	8
Apr 21	10
May 5	52
May 19	39
Jun 2	25
Jun 16	15
June 30	18
July 14	13
July 28	15
Aug 11	25
Aug 25	19
Sept 8	18
Sept 22	15
Oct 6	21

Library Ceiling Replacement



Turkeyfoot Rd Storm Water Repair



A failure in a storm drain connection allowed water to freeze on the roadway, creating a dangerous icing condition along Turkeyfoot Road. A permanent repair was completed by excavating the affected area, removing the damaged pipe, and installing a new pipe with a proper tie-in. The excavation was backfilled with #57 stone to subgrade and finished with new asphalt brought up to grade.



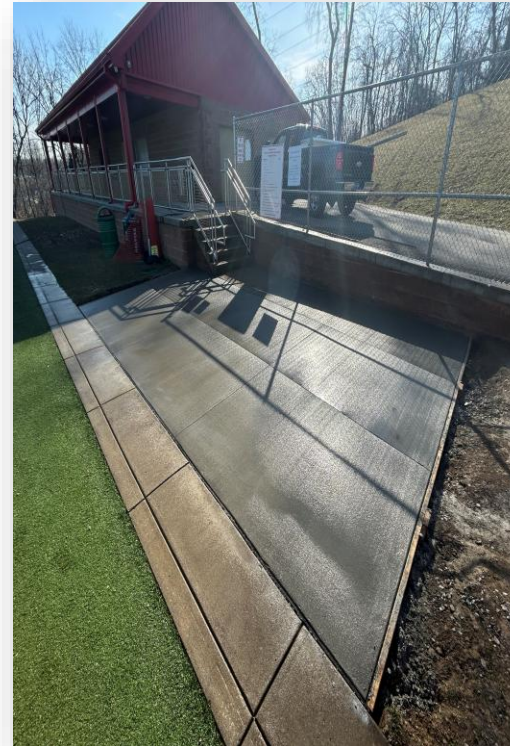
Annual Groundhog Day Breakfast

- Every year, the Public Works Department hosts a Groundhog Day breakfast for all Township employees. The majority of the preparation and cooking is done by Jay Mizia, with eggs and pancakes prepared by Public Works staff. This annual tradition offers a great opportunity for employees to come together and connect during the busy year.



Peterswood Park Soccer Field

A large concrete pad was installed at the soccer field in Peterswood Park to improve safe access for spectators between the field and the restrooms and concession stand. Future enhancements to this area may include benches and seating.



Camera Upgrades to Peterswood Park

A Police Department-funded project added additional security cameras throughout Peterswood Park. As part of this project, Public Works installed several new poles for camera mounting and parking lot lighting, which required running several thousand feet of conduit and pouring concrete bases for the poles to be secured.



Manor Way Connection



The Manor Way connection was excavated and brought to grade with asphalt millings. Final paving is planned for 2026 and will provide a connection between Juniper Woods, Locust Drive, and Beacon Way. This improvement is a priority for Public Works and other Township departments, as it will enhance emergency response times and provide a benefit to area residents.

Fire Station #3 Beautification

At the request of the Fire Department, decorative river rock was added to three landscaping beds in front of the building along Bebout Road. Approximately 13 tons of material were spread and raked throughout the areas. To complete the project, the river rock was sprayed with a high-pressure water hose to remove dirt and enhance the natural colors of the stone.



Restoration of Crewcab

Our crew completely removed and rebuilt the flatbed on this 2014 Ford F-450 Crew Cab truck. The project included removing all existing toolboxes, brackets, and the crane, then sandblasting the entire steel bed and repainting it. We also added 3M high-visibility tape for increased safety. Brand-new aluminum toolboxes were installed, designed to last the life of the truck. This upgraded vehicle will serve as a valuable asset to Public Works for many years to come.



Statistics

- 23 Full-Time Employees
- 1 Part-Time Admin. Assistant
- 2,178 Pa 1 Call Tickets responded to (100% response rate)
 - 1,498 Tickets were cleared with no facilities
 - 575 Tickets were marked for facilities
 - 90 Tickets were Engineering Completed
 - 15 Meetings were attended
- 120 Lane Miles of Roadway
- 8 Parks
- 12 Ballfields & The Arrowhead Trail
- 16 Traffic Signals
- 11 Township Buildings/Facilities
- 2,600 Storm Drains
- 3,500+ Road Signs
- 65 Stormwater Management Ponds
- 23 Licensed Vehicles
(including over 100 pieces of Miscellaneous Equipment)

