

PETERS TOWNSHIP,
PENNSYLVANIA

2016 CITIZEN'S FINANCIAL REPORT



PETERS TOWNSHIP COMMUNITY TELEVISION

PTCT has informed, educated, and entertained with its variety of quality programming for nearly 35 years.



LETTER FROM THE TOWNSHIP MANAGER

PAUL LAUER

I am pleased to present the Peters Township Citizen's Financial Report for the fiscal year December 31, 2016. This financial report is designed to convey important financial information to the residents of Peters Township in a reader friendly and concise manner so as to provide transparency and accountability. The Citizen's Financial Report is suitable for those readers who prefer an overview or summary of the Township's government and its financial condition.

This year the Citizens Report focuses on the efforts and accomplishments of Peters Township Community Television (PTCT). For almost three and a half decades, the residents of Peters Township have been sharing their interests, hobbies, opinions, and knowledge with their friends and neighbors by producing and hosting television programs on PTCT. The station allows for great collaboration among volunteers, staff, and students of varying skill levels to work together to produce high-quality and engaging shows.

As part of the hundreds of cable television programs that resident volunteers produce every year are church services, concerts, plays, sporting events, Township news and events, and lots of different kinds of studio shows, including talk shows on all kinds of topics: news, politics, technology, books, health, pets, business, food, volunteerism, and religion (to name a few).

PTCT offers state-of-the-art facilities and equipment in its studio, control room, editing suites, and single and multi-camera field equipment which are available for use by all residents of Peters Township to create programs for their neighbors to see. One of the great things about the station is that there is something for everyone, whether they are a novice or very experienced, want to appear on camera as a host, or just stay behind-the-scenes, learn one production job as part of the team, or get to do it all themselves. The station staff can help train brand-new volunteers on any piece of equipment that they are interested in or they can provide a completely trained full crew to help a host walk into the studio with guests and walk out, a half-hour later, with a completed show.

In addition, PTCT oversees the Government and Educational Access Channels which allow residents to watch Council, Planning Commission, and School Board meetings, as well as get pertinent information about the Municipal Government and the School District. The station also maintains an active social media presence to keep residents up-to-date on local information, give residents a behind-the-scenes look at upcoming shows and new equipment, and to allow viewers to watch many of the station's programs whenever and wherever they are and on any device. PTCT continues to evolve with the technological advances that come along in the professional television field and bring them to every resident of Peters Township, without losing sight of the fact that quality of programming that can be produced is the direct result of the success of its volunteers.

The Citizen's Financial Report is designed to supplement and not replace the Peters Township Comprehensive Annual Financial Report (CAFR). The CAFR provides detailed reporting of the Township's financial position and operating activities each year presented in conformity with generally accepted accounting principles. Because of the summary nature of the Citizen's Financial Report is not intended to conform to these standards. For those wishing to review the Peters Township CAFR, it can be found on the Township's website at www.peterstownship.com or in the municipal offices.

As always if you have questions or concerns regarding this report or any other matter please feel free to call me at 724-941-4180 or drop me an email at PFLauer@peterstownship.com.

Sincerely,
Paul F. Lauer
Township Manager



PETERS TOWNSHIP COUNCIL

COUNCIL MEMBERS

Peters Township, a home rule community, is governed by a seven member Council. Council members are elected for a four year term. Four of the Councilmen are elected by district. The remainder of Council is elected at-large. Current members include:



Frank Arcuri
Chairman
District C



David M. Ball
Vice Chairman
District A



James F. Berquist
Vice Chairman
District D



Frank Kosir, Jr.
At Large



Robert Lewis
At Large



Monica R. Merrell
District B



Gary J. Stiegel, Jr.
At Large

PROFILE OF GOVERNMENT

Peters Township is a general unit of local government, and as such, provides a wide variety of public services. These services include:

- Police Protection
- Fire Protection
- Road Maintenance
- Planning
- Code Enforcement
- Recreation
- Library
- Community Television

The Township operates through the authority granted it by the Peters Township Home Rule Charter. The Charter

provides that the Township be governed by a seven (7) member elected Council. The Council is vested with a broad-range of policy-making powers. To assist the Council in formulation of policy, a variety of boards have been created. These include:

- Planning Commission
- Zoning Hearing Board
- Park and Recreation Board
- Cable T.V. Board
- Environmental Quality Board
- Library Board
- Youth Commission
- BOCA Appeals Board

Day-to-day administration is the responsibility of the Township Manager. Council appoints the Manager for an indeterminate period. The Township Manager, in turn, recommends to Council the appointment of all Department Heads.

The Peters Township Organizational Chart provides a visual representation of the Township's structure. The current organizational chart is published in the 2017 Township Budget and 2016 Comprehensive Annual Financial Report (CAFR), both available on peterstownship.com.

FINANCIAL GOALS AND POLICIES

Peters Township has adopted a series of financial goals which it strives to attain over the long term. Financial goal by their very nature are broad and enduring guiding principles. The financial goals of Peters Township are:

- Provide a revenue structure that is dynamic and diverse as to allow the Township the opportunity to deliver services that residents and businesses of the community need and desire.
- Maintain a strong credit rating
- Deliver services to residents and businesses in a manner that maximizes value by focusing on quality and cost effectiveness
- Provide professional financial management to insure that the budgeting, accounting and auditing processes complies with recognized standards, provides appropriate controls, encourages public involvement, is transparent, and provides information to assist in decision-making.

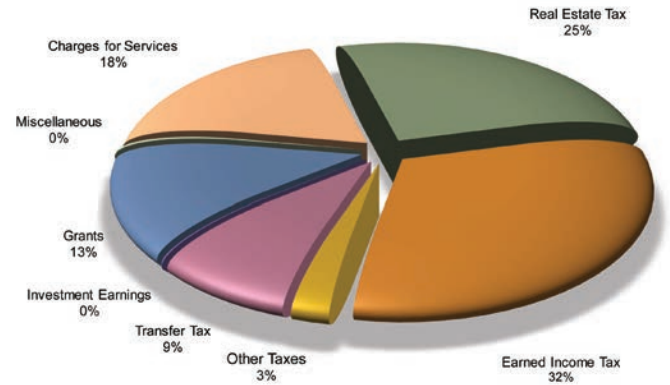
Peters Township has also adopted a variety of financial policies designed to set parameters for decisions and actions of the Township. These financial policies are derived from the Township's established financial goals and are intended to support the implementation of those goals. The financial policies of Peters Township fall into six categories. These include Budget, Revenue, Expenditure, Debt, Investment and Budgeting, Accounting, Auditing, & Financial Reporting Policies. The financial policies of the Township are reviewed annually and incorporated into the Township's budget document. If you wish to review the Township's financial policies you can view a copy of the budget on the Township's website at www.peterstownship.com, at the library or in the municipal offices.

The ability of any municipal government to achieve its goals is fundamentally determined by the municipality's capacity to raise the funds required to meet the needs and desires of its residents and businesses. In the case of Peters Township, these funds are derived from a variety of sources.

In 2016, 69% of Peters Township's total revenues of \$17,727,004 were derived from taxes. This compares with 62% in 2015. The Township collected \$12,150,901 in taxes. Of the taxes levied Earned Income Tax and the Real Estate Tax are the most significant.

The Earned Income Tax is a one-half percent (.5%) tax levied against the wages earned by Township residents. In 2016, Earned Income Tax accounted for \$5,670,499 or 47% of the taxes levied for general government functions. Earned Income Tax Revenue was \$14,219 or 0.3% lower than that collected in 2015.

The Real Estate Tax is a tax levied against the assessed valuation of real estate property located in the Township. The Real Estate Property Tax rate in 2016 remained unchanged at 13 mills. There was a modest increase in assessed valuation of properties in 2014 as the result of the addition of newly constructed homes and businesses. The last reassessment of existing properties in Peters Township occurred in 1981. The court ordered reassessment of properties was completed, and the new assessments will be applied to taxes levied in 2017. Real Estate Tax receipts totaled \$4,470,358 or 37% of tax revenue. This represented a slight increase of \$45,266 or 1% above 2015 receipts.



In 2016, the Township collected \$5,576,103 in revenue from non-tax sources. This represents 31% of the total revenue collected.

Charges for services equaled \$3,209,228 or 58% of all non-tax revenue. It is the Township's policy, whenever possible, to charge fees for specialized services. The Township's goal is to structure these fees in a manner so as to cover the total cost of providing the related service. Zoning and building permit fees offset the cost of municipal services associated with development activity. The cost of recreation activities are largely covered by program fees. The largest source of income from fees is that related to collection and disposal of solid waste and recycling. In 2016, fees for solid waste and recycling totaled \$1,569,950. These fees cover 100% of the cost of solid waste collection and disposal.

Grants received by Peters Township in 2016 totaled \$2,293,447 and represent 41% of the Township's non-tax revenue. An important ongoing source of grant funds for Peters Township is the Pennsylvania State Liquid Fuel Program. Under this program, the state provides individual municipalities with a portion of the monies derived through the imposition of a statewide gasoline tax.

The Township is also the recipient of two block grants from the state of Pennsylvania. Under the Local Share Grant program, the Township receives funds from the state gaming tax. In addition, the Township receives a share of funds under the Gas Well Impact Fee program. Under this program, local municipalities affected by unconventional gas drilling activities receive funds to offset local impacts. The Peters Township Council has designated that funds from both of these sources by used to finance capital improvements.

The Township receives funds under the Foreign Fire and Foreign Casualty Insurance Programs. Funds received under the Foreign Fire Fund Program are mandated by the state of Pennsylvania to be turned over to the Peters Township Volunteer Fire Company Relief Association. These funds primarily are utilized by the Association to acquire and maintain firefighting equipment and personal protection gear. The Foreign Casualty Insurance Program provides funds to help offset local public employee pension costs. The amount received does not cover all pension costs; the difference is made up by the General Fund and employee contributions.

Two-Year Revenue

	2016	2015
Property Tax	\$4,470,358	\$4,425,092
Earned Income Tax	\$5,670,499	\$5,684,718
Real Estate Transfer Tax	\$1,584,562	\$1,736,101
Other Taxes	\$425,482	\$421,041
Total Tax Revenue	\$12,150,901	\$12,266,952
Non Tax Revenues		
Charges for Services	\$3,209,228	\$3,112,281
Grants	\$2,293,447	\$4,381,411
Investment Earnings	\$18,887	\$7,915
Miscellaneous Income	\$54,541	\$53,219
Total Non Tax Revenue	\$5,576,103	\$7,554,826
Total Revenue	\$17,727,004	\$19,821,778

The Real Estate Transfer Tax is a tax levied on the value of all real estate transferred in Peters Township. The Township levy is one percent (1%) of the value of property transferred. This tax is collected by the Washington County Recorder of Deeds, who charges a two percent (2%) collection fee. In 2016, the Township collected \$1,584,562 in transfer taxes. This represented a decrease of \$151,539 or 9% from 2015 transfer taxes collected.

EXPENDITURES

WHAT THE MONEY IS USED FOR

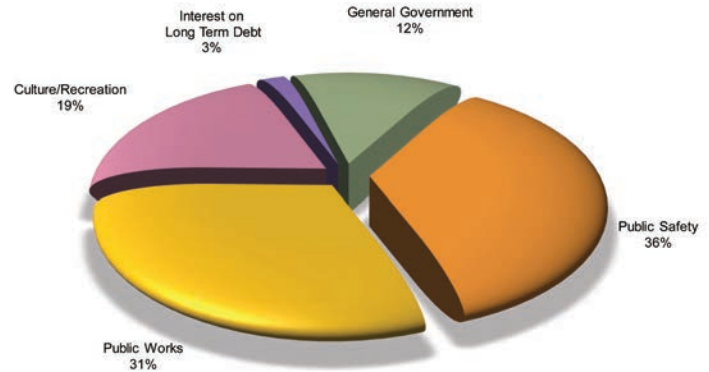
All municipal governments through their budgeting process define an action plan for achieving goals and objectives by allocating funds amongst a variety of competing programs. As a general unit of local government, Peters Township provides a wide variety of public services. These services are grouped into one of five categories including:

- General Government
- Public Safety
- Public Works
- Culture and Recreation
- Interest on Debt

Total expenses for all programs in 2016 were \$18,506,979, an increase over 2015 of \$1,720,996 or 10%.

In 2016, expenditures associated with public safety account for \$6,590,098 or 36% of all expenditures. Programs contained in the Public Safety category include Police Services, Fire Services, Planning, Emergency Medical Services, Animal Control, Zoning Building Inspection and Emergency Medical Services. In 2016, there were no public safety staffing level changes.

Public Works expenditures in 2016 totaled \$5,818,054 or 31% of total expenditures. Of this amount \$1,530,559 represents cost associated with the curb side collection and disposal of solid waste and recyclables. This service is performed under contract with Waste Management. In 2013, the Township through the South Hills Council of Government entered into a contract with



Waste Management which cover covers the years 2014 through 2019. Under this contract in 2015, Peters Township instituted a system of mechanized collection of recyclable materials. The remaining \$4,287,495 primarily represents the costs associated with maintaining the Township infrastructure including roads and storm sewers.

Programs included under the category of Culture and Recreation include the Peters Township Library, Parks and Recreation, and Peters Township Community Television. In 2016, expenditures for Culture and Recreation equaled \$3,469,473 or 19% of the budget. In 2016, the Township acquired over 90 acres of the former Rolling Hills Country Club property, which is intended to be developed as a park. A Master Plan for this future park facility will be completed in 2017.

Two-Year Expenditures by Program

	2016	2015
General Government	\$2,304,739	\$1,682,152
Public Safety	\$6,590,098	\$6,216,579
Public Works	\$5,818,054	\$5,240,167
Culture and Recreation	\$3,469,473	\$43,361,762
Interest	\$324,615	\$285,323
	<u>\$18,506,979</u>	<u>\$16,785,983</u>

2016 CAPITAL IMPROVEMENT PROGRAM

- New safety and security features were installed at the Municipal Building
- Purchased 90+ acres of the former Rolling Hills Country Club for use as a future park
- A new amphitheater was constructed at Peterswood Park at a cost of \$461,219
- The Township replaced the roof and siding on the main Public Works Building
- Approximately 2,165 feet of storm sewers were installed, replaced or lined
- Replaced Shelter 1 at Peterswood Park for \$96,700
- Phase 1 of the Municipal Complex Landscaping Project was completed at a cost of \$20,795
- Roughly 4.9 miles of roads were repaved, with an additional 0.45 miles being done in-house, costing just over \$1,390,000
- Software upgrades and wireless internet installation were completed in Township facilities

DEBT AND ASSETS

STATEMENT OF NET POSITION

The Statement of Net Position demonstrates the healthy financial condition of Peters Township as December 31, 2016.

The net position of the Township exceeded its liabilities by \$37,874,541 at the close of 2016. The Statement of Net Position as presented here a summary overview. For greater detail, please refer to the Peters Township Comprehensive Financial Report (CAFR) which is available on the Township's website at www.peterstownship.com, at the library or in the municipal offices.

	As of 12/31/16	As of 12/31/15
Assets		
Current Assets	\$13,064,235	\$12,286,411
Capital and Other Assets	\$46,181,514	\$40,546,704
Total Assets	\$59,245,749	\$52,833,115
Deferred Outflow of Resources	\$2,403,428	\$1,266,586
Liabilities		
Current Liabilities	\$1,261,239	\$1,440,991
Long- Term Liabilities	\$22,513,397	\$14,004,194
Total Liabilities	\$23,774,636	\$15,445,185
Net Position	\$37,874,541	\$38,654,516

STATEMENT OF ACTIVITIES

The Statement of Activities reports all financial activity for the fiscal year ended December 31, 2016.

The statement presents a summary overview how the Township's net assets changed during the year as a result of all revenues collected and expenses made. For a more detailed view of financial activity, refer to the Peters Township Comprehensive Financial Report (CAFR), which is available on the Township's website at www.peterstownship.com, at the library, or in the municipal offices.

	2016	2015
Revenues	\$17,727,004	\$19,821,811
Expenses	\$18,506,979	\$16,785,983
Change in Net Position	(\$779,975)	\$3,035,828
Net Assets, January 1	\$38,654,516	\$35,618,688
Net Assets, December 31	\$37,874,541	\$38,654,516

LONG-TERM DEBT

As of December 31, 2016, Peters Township had \$17,760,000 of debt outstanding in the form of bond. This represents an increase of \$6,790,000 or 62% from the previous year. This increase is due to a \$7,500,000 General Obligation Bond issue in late 2016 to finance the purchase of the former Rolling Hills Country Club and the future purchase of a new aerial fire truck.

Pennsylvania state law limits non-electoral debt to 250% of the annual average of revenues collected over a three-year period. As of December 31, 2016, Peters Township's non-electoral debt limit exceeded \$40,000,000. Electoral debt

is limited to 350% of the annual average of revenues collected over a three-year period or over \$56,000,000. It is the policy of Peters Township to limit debt service payments to less than 10% of available funds. Available funds include cash balances and current revenues.

In 2016, the Standard and Poor's rating service reviewed the Township financial information for the purpose of issuing bond rating. Peters Township bonding rating was maintained at AA+ rating.



PETERS TOWNSHIP COMMUNITY TELEVISION

Peters Township Community Television (PTCT) has informed, educated, and entertained with its variety of quality programming for nearly 35 years. Since the first program aired in 1982, PTCT volunteers have produced over 15,000 programs—and yours could be next! We offer the studio facilities, equipment, and assistance to create your own show and bring it to the screen.

PTCT gives volunteers access to all of the same types of equipment that can be seen in a professional production, including a video switcher, teleprompter, graphics, video playback, and audio. The environment allows for the creation of a professional product and encourages teamwork. Eight edit suites provide the tools to make video and sound edits, as well as visual effects, utilizing multiple software platforms. PTCT also maintains a fully equipped studio space with several sets, lighting, and a green screen. In addition to the four cameras that live in the studio, the station has three field cameras used to record productions that take place outside of the studio. Sports, on-location interviews, and concerts are just a few times you might see our field cameras out and about in the community.

PTCT is located in the high school, and its relationship with the school district enables students to gain valuable experience in a professional television studio while in the classroom. Each morning, they produce the morning announcements, which go out

live to the community. Student volunteers make up a large part of PTCT's volunteer base and often pursue media-related majors after graduating high school.

Do you have an idea for a new show? Are you interested in producing a series? Do you want to learn how to operate a camera? Would you enjoy learning how a television program works? PTCT offers extensive training in any of these areas of interest. Because the station relies on volunteers to create and crew shows, we are always on the lookout for people to join our team. Make a difference in your community by sharing your talents, recording a special event, and volunteering for Peters Township Community TV.



COME SEE WHAT YOUR NEIGHBORS ARE UP TO!

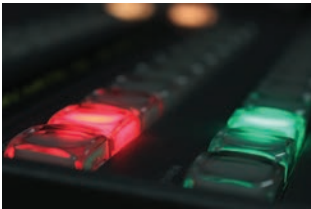
PTCT has fully-equipped and technologically up-to-date facilities available for use by all residents of Peters Township to produce their programs. If you have an interest in learning how to use a piece of equipment, the PTCT staff is available to train you. If you just want to host your own show, you can schedule a time to come in and record your program, while the fully-trained High School Media Broadcast students operate all of camera, lighting, video and audio equipment—so all you have to worry about is your show.



WANT TO HAVE YOUR OWN SHOW? GIVE US A CALL / 724.942.0136

STUDIO

Through its partnership with the Peters Township School District, PTCT has a spacious 36'x29' studio space with a fully-equipped lighting grid, 4 studio cameras (including 3 with teleprompters) and 5 permanent sets (a sofa & chair set, news desk, talk show desk & chairs, chroma key wall and t-desk) located in Room G03 of the High School. The studio is home to nearly 400 productions a year, including the daily High School Morning Announcements and shows on all kinds of topics: pets, technology, college, books and activities at the Public Library, politics, religion, groups around the Township, news, etc.



CONTROL ROOM

At the heart of every television production is the control room. PTCT gives volunteers access to all of the same types of equipment that can be seen in even the highest production, including a video switcher, teleprompter, graphics, video playback, and audio and allows everyone to work in a team environment.



SINGLE-CAMERA/MULTI-CAMERA FIELD

Not every show can be recorded in the studio, and PTCT offers multiple ways for residents to record their programs all around the Township. PTCT has single-camera and multi-camera recording equipment, allowing for the recording of sporting events, concerts, plays, commencement, Character Counts awards, and other events.



EDITING

While many studio programs are complete at the end of recording, many other productions require editing and PTCT offers 8 different editing suites, featuring the ability to edit audio and video, add effects, music, and graphics, as well as using the latest software of Vegas, Premiere, Photoshop, After Effects, and Lightroom.



TRUCK

You may have caught our production truck cruising around the township from time to time. Fully equipped with HD recording, graphics, and instant replay, PTCT has the ability to do multi-camera productions outside the studio. Each summer, we record the concert series in the park as well as several sports throughout the year at the high school stadium and gymnasium. These shoots require an entire crew including director, camera operators, graphics, replay operator, and audio.

THE CHANNELS

PUBLIC ACCESS

Comcast Ch. 7
Verizon Ch. 38

Programs produced by volunteers (including talk shows, sporting events, church services, school plays, community events, news, and more) - plus a computerized bulletin featuring upcoming shows, messages about events for local non-profit groups and organizations, local Twitter headlines, and more.

GOVERNMENT ACCESS

Comcast Ch. 17
Verizon Ch. 40

Township meetings and public hearings (Council, Planning Commission) - plus a computerized bulletin featuring Township messages and updates, schedule of upcoming meetings, and local headlines.

EDUCATIONAL ACCESS

Comcast Ch. 19 Verizon Ch. 39

School Board meetings, news and events from the School District, School Closing, and emergency information.



WATCH ALL OF OUR PROGRAMS ANYTIME ONLINE:

vimeo.com/ptct7

ptct7.com

Check us out on social media to keep up with our latest shows and exclusive behind the scenes content.

Follow us on Instagram: [@ptct7](https://www.instagram.com/ptct7)

Follow us on Twitter: [@ptct7](https://twitter.com/ptct7)

Follow us on Facebook: facebook.com/ptct7

Follow us on Google+: google.com/+ptct7



PETERS TOWNSHIP COMMUNITY TELEVISION

WHO WE ARE AND WHAT WE DO



THEN

On July 5, 1982 (over three-and-a-half decades ago!), Peters Township Community Television began airing its first regularly recurring program called "Trinity Today". Since that time, PT resident volunteers have produced over 15,000 television programs. Annually, our volunteers are producing over 500 shows per year on many different topics and interests.



NOW

Long before YouTube, the best way to put together video, photos and audio to share with your family, friends, and neighbors was making television programs about things of interest through Public Access Television. Now, more than ever, residents are able to use the full-fledged facilities of our local Public Access Television station, PTCT, to produce fun-filled, professional-looking and exciting programs about health, sports, pets, cooking, school, library events, politics, news, religion, school plays, and much, much more! And the most exciting part: all of these programs are produced by your neighbors! But, did you know, that you can get involved too? No experience necessary!



A FEW OF OUR REGULARLY RECURRING SHOWS:

Book Buzz: Shannon and Linda discuss new books, activities and events that are happening in the Children's Library at the Peters Township Public Library in this monthly show aimed at kids and their parents.

Headlines: The stories on "Headlines" are produced by students throughout all of the Media classes and the live-to-tape show is produced entirely by the PTHS first-period Television Production students.

Healthy Pets, Healthy Owners: Dr. Edmund Sulkowski discusses how to keep your animals (and their owners) happy & healthy on the monthly program "Healthy Pets, Healthy Owners."

Inside Media Weekly: Media, computers, television, DVD/Blu-Ray, movies and more are discussed at the roundtable (it's actually a "T" shape!) in this lively weekly debate by the resident geeks.

My Kitchen is Your Kitchen: PTHS World Language Teacher Mrs. Dulce Miller demonstrates step-by-step authentic Mexican cooking recipes with the help of a puppet named Book.

Senior Perspective: A senior's view of events and businesses in Peters Township, "Senior Perspective" is hosted by long-time resident Erma Grego. Erma can be seen across the Township talking to different people about the "way things used to be" and how they are now. Senior Perspective is usually taped on location in various places in and around the Township area.

Snack Scene: Find out how to make lots of fun and tasty foods on each episode of "Snack Scene".

Talking Politics in Western PA: Host Bill Merrell interviews different local and national political leaders on "Talking Politics in Western PA" which is recorded in the Peters Township Community Television studio.

FIND OUT WHAT'S GOING ON IN THE TOWNSHIP

In addition to talk shows, sports, and school events, PTCT is a great way to keep in touch with what is going on in the Community: You can watch Council, Planning Commission, and School Board meetings as well as church services and the annual high school commencement ceremonies. Find out what's going on in the Children's Department of the Public Library on "Book Buzz" and watch other events that are held in the Library. Find out what's going on in Venetia on "Village of Venetia Events". See the Township Rec. Department's "Concert in the Park Summer Concert Series," and much more!



LOOKING TO START A NEW SHOW?
Call us at 724.942.0136 to get started!

GOVERNANCE

Council met on 38 separate occasions in 2016, including 24 regular meetings, 10 public hearings and 11 workshops. The major undertakings were the acquisition of the former Rolling Hills Country club property and the adoption of new zoning regulations on mineral extraction and residential overlay districts. Council enacted an intergovernmental cooperation agreement with the School District in July and enacted an Ordinance acquiring the property in August.

In 2016, Council adopted 20 Ordinances and 30 Resolutions. The most significant ordinances were the intergovernmental cooperation agreement and purchase of Rolling Hills, wireless telecommunication tower regulations, general bond obligation, mineral extraction and residential zoning overlay districts. The 2017 Budget was adopted and the millage rate was reduced from 13 mills to 1.522 mills due to the reassessment of property values in Washington County. Council also awarded 18 agreements and 13 bids, including a labor agreement with Public Works employees, three storm sewer projects, phase one of a landscaping project at the municipal building, and liability and casualty insurance for the Township.

PARKS AND RECREATION

The Parks and Recreation Department saw a flurry of capital improvements in 2016, none bigger than the replacement of the Peterswood Park Amphitheater. Additional projects completed in 2016 include replacement of Shelter 1 in Peterswood Park and installation of a new fence at the multi-purpose field at Rees Park. Construction on a new playground at Shelter 4 also began in 2016.

Resident membership increased 10% at the Community Recreation Center, from 1,502 members in 2015 to 1,654 members in 2016. Recreation software at the CRC was upgraded to CommunityPass in 2016, and the residents can now use the Square system for credit card purchases at the CRC and Tennis Center.

The Park and Recreation Department special events including Community Day, Haunted Trail, Summer Concert Series, Touch a Truck, and Fishing Derby drew thousands of residents to the parks. Over 250 volunteers contributed 1,595 hours of service to recreation programs in 2016. Recreation programs garnered 21,696 participants in 2016.

POLICE

The Peters Township Police Department saw a sea change in 2016, with the retirement of long-serving Police Chief Harry Fruecht and Captain Michael Yanchak. Douglas Grimes, formerly of the PA State Police, was hired as Peters

Township's first new Police Chief in 28 years. The department's management was restructured with the promotion of Gerald Maloni to Captain of Operations, the hiring of Jennifer Ford as Captain of Administration and the promotion of Jason Brunetti to Sergeant.

The Police Department responded to 5,743 calls for service in 2016. Of these calls, 623 were classified as criminal investigations/incidents under the Uniform Crime Reporting (UCR) system. Of these criminal incidents, 222 were cleared by the arrest of one or more persons. Police officers issued 2,489 traffic citations, 2,026 written warnings and made 71 arrests for driving under the influence.

FIRE

In 2016, the Peters Township Fire Department responded to 1,239 calls for service. The average response time for calls between 7am and 11pm was 5:13 minutes on the weekdays and 5:53 minutes on the weekend. From 11pm to 7am response time increases to 6:35 minutes on weekdays and 7:08 minutes on weekends.

Crews from the PTFD spent considerable time upgrading and renovating Station 2, and subsequently staffing it with duty shifts to keep response times down in District 2 of the Township. The department installed 13 new automated external defibrillators in Township buildings and vehicles to be available during incidents of sudden cardiac arrest. Bids for purchase of a new 100-foot aerial fire truck were received in November 2016, and Council is expected to award this contract in 2017.

PLANNING

In 2016, Peters Township issued 60 new residential construction permits, slightly less than the 76 issued in 2015. In 2016, 30,283 square feet of new commercial space was approved for construction. The commercial projects approved included Dunkin Donuts, Taco Bell and Northwest Bank which are now complete, and Kang Medical Office and Primrose Day Care, which will start in 2017.

In September 2016, Peters Township Council adopted two Ordinances establishing the Conservation Residential and Mixed Residential zoning overlays on approximately 2,600 undeveloped acres in the Township. These new overlay districts create the flexibility to allow for more housing opportunities in the community. A full draft of the revised Zoning Ordinance was completed in late 2016 and will be presented before Council in 2017.

PUBLIC WORKS

For the ninth year in a row, Peters Township paved over 4 miles of roads. In 2016, the

Township resurfaced 5.35 miles of roads. In addition, 11.1 miles of road were rejuvenated, a surface treatment process designed to extend the life of the road. The Public Works Department also installed two new catch basins, reconstructed 13 catch basins and repaired another 25 catch basins.

To address chronic drainage issues, bids were accepted in August 2016 to install new storm sewers along Overlook Drive, Pinewood Drive and McCombs Road. The project, completed in October 2016, also replaced two aging corrugated metal sewer lines. Township residents dropped-off, and the Public Works Department subsequently recycled 207,341 pounds of electronics in 2016.

Pete Overcashier, who served the Township for 39 years, retired as Public Works Director in 2016. Joseph Hursen, formerly of Virginia DOT, was hired as Public Works Director in April 2016.

ENGINEERING

As was the case in many prior years, the primary focus of the Engineering Department in 2016 was the completion of needed infrastructure maintenance and rehabilitation projects. Projects designed, bid, administered in house include the road paving program and storm sewer construction. Notable projects include, the Sugar Camp Arch Culvert emergency shoring, Municipal Center Landscaping Phase 1 and the Peterswood Park Amphitheater. Finally, the Engineering Department continued what will be a multi-year project to ensure that Peters Township is meeting its Minimum Control Measures to comply with federal Municipal Storm Sewer Separate System (MS4) requirements.

LIBRARY

In 2016, the library had 167,471 visitors and 353,162 items borrowed by the public. There were also 1,827 new applicants for WAGGIN library cards. A total of 24,390 children attended 1,030 programs offered by the library. Volunteers contributed 3,240 hours of service to library operations. The library welcomed Susan Miller as its first Assistant Director in 2016. On the programming side, best-selling author Jackie Urbanovic and the Youth Services Department launched the *1,000 Books Before Kindergarten* reading challenge. Popular adult programs included relevant topics such as heroin abuse, concussions, and property reassessment. The library continued its commitment to preserving the history of Peters Township by adding over 100 photos to its Local History Collection which also now appear on the library's new mobile friendly website. New directional indoor signage was also added to the library's second floor.